**Individual Risk Assessment - Coronavirus**

An individual risk assessment should be completed for workers who fall into one of the following groups:

1. Aged 70+ years
2. Expectant mother
3. Has an underlying health condition i.e. that may make them more vulnerable to the effects of an infection or respiratory illness
4. Miscellaneous e.g. has circumstances where individual consideration of risk is appropriate. This may include having mental health concerns (e.g. anxiety), caring responsibilities for anyone in one of the vulnerable groups and parents/carers of children.

NB: organisations should also complete a workplace risk assessment that covers the measures they have taken to identify and control risks (e.g. hygiene/cleaning and/or working from home options) and how they have communicated what should happen if a case of Covid-19 is identified in a worker/client/visitor or the Government announces specific provisions that impact upon your organisation (e.g. prohibited opening).

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| --- | --- | --- | --- | --- |
| **Name** |  | | | |
| **Contact details** |  | | | |
| **Role** |  | | | |
| **Reason for individual risk assessment** |  | | | |
| **Identify risks** | **WHAT is the risk?**  1. e.g. greeting clients at reception to the main building | | **WHY is it a risk?**  1. e.g. increased likelihood of exposure to a carrier of the virus | |
| **Control measures** | **ACTION to control risk**  1a. e.g. sign on entrance door instructing not to enter if symptomatic  1b. e.g. provision of hand sanitising gel and instruction by first point of contact to visitor that must be used prior to entry | **WHEN by?**  1a. e.g. [date]  1a. e.g. [date] | **WHO by?**  1a. e.g. [name/role]  1a. e.g. [name/role] | **COMPLETED**  1a. e.g. [date]  1a. e.g. [date] |
| **Review date** |  | | | |
| **Notes** |  | | | |