

## EMPLOYMENT LAW & HR (Including Health & Safety & Occupational Health)

### Support packages

When you employ staff you'll need complete and easily accessible, clear and specialist support. Our support packages are based on what your business needs and include:

- Site meetings: to understand your business and what you need
- Your designated employment lawyer: working with you - on the phone and e-mail when you need them (no manuals, all qualified support giving commercial advice – not a call center!)
- Document support: we can prepare all the documents for you, saving you time to spend in the business
- On-site HR support to help deliver processes
- HR management software covering, hours, sickness, appraisals, performance, all documents and terms and holiday diaries.
- Insurance against employment tribunal claims
- Access to occupational health assessments
- Access to H&S support when you need it too

Contact us now for a free no obligation meeting to assess how we can help support you in a way that works best for you.

BRIDGE Support we can provide	BRIDGE Complete	BRIDGE Advanced
<b>Daily telephone legal and HR advice</b> With your designated advisors  <b>Document Support</b> Covering all guidance notes, checklists, letters for the processes  <b>On site HR attendance</b> As agreed / required with you	Included	Telephone and initial document support only
<b>Training</b> Workshops for your management team helping them improve their legal and HR knowledge	Included	Optional
<b>Insurance</b> Against claims including costs and compensation	Included (subject to insurance terms)	Can be added
<b>Contract and document review</b> Of all standard contracts and employee policy documents	Included	Optional
<b>Health &amp; safety</b> Via our partner H&S team	Included	Optional
<b>Occupational health</b> Assessments when required by our occupational health partner	Included	Optional

**“The advice is thorough, very practical, very clear and very commercial, BRIDGE devote care and time to our work when we need them”**

- UK Head of HR